

4 June 2024

Dear Parents

CHANGES TO PROCEDURES TRANSPORTATION OF STUDENTS

Walcha Central School is currently updating *Procedures*, in line with NSW Department of Education Policies.

There have been some changes to *Documentation Requirements* when transporting students to and from excursions.

Important changes include:

1. Parents transporting **only their own** child/ren will no longer need to provide proof of current driver's licence and current car registration.
2. Any person, including parents of students, who are transporting students **other than their own child/ren** are now considered Specified Volunteers.

Specified Volunteers are required to provide proof of:

- o Current driver's licence
- o Current car registration
- o Volunteer working with children check. The volunteer WWCC is free to obtain and is valid for 5 years <https://ocg.nsw.gov.au/working-children-check>
- o Declaration for Child Related Workers (available at school)
(It is recommended, to avoid delays and disappointment, that all people transporting students apply for the Volunteer Working with Children Check and complete the Declaration for Child Related Workers prior to requiring the documentation.)

Parents will be advised of any further changes to *Procedures* which directly affect them.

Yours sincerely

Adam Hall
RELIEVING PRINCIPAL