

2 April 2024

Dear Parents

WINGHAM BEEF WEEK 2024

Your son/daughter has been selected as part of the Walcha Central School Livestock Team to represent the school on an excursion to Wingham Beef Week from Monday 13 May to Friday 17 May 2024.

..... has been selected because of their attitude and commitment to the WCS Cattle Club.

The cost of the excursion is \$200. This cost includes travel, show entries, camping and meals. The school has subsidised this excursion. Students will need to bring \$5 cash for the BBQ dinner on Monday night. If students are 15 years and older and wish to compete in the meat judging, they will need to pay an extra \$10.

Once again we have decided to utilise the catering provided by the Wingham Beef Week. This will consist of breakfast, lunch and dinner for each day. Please indicate if your child has any special meal requirements (eg vegetarian, allergies, etc) so that we can inform the caterers. Students will also be provided with fruit and snacks between meal times.

Students will travel by private transport. The documentation requirements for transporting children are set out below:

Documentation Requirements

Please provide the following documents to the front office, prior to the event.

- **If you are only transporting your own child:** a copy of your *driver's licence* and *car registration* papers.
- **If you are also transporting other students:** a copy of your *driver's licence*, *car registration* and *comprehensive insurance* papers. You will also need an *Appendix 5 – Declaration for volunteers and non-child related contractors* (available from the school office) and *100 points ID*.
- **If you are only transporting other families' children, with no other adult present:** a copy of your *driver's licence*, *car registration* and *comprehensive insurance* papers, as well as a *Working with Children Clearance*, *Appendix 11 – Declaration for child related work – Specified volunteer/child related contractor* (available from the school office) and *100 points ID*.

Staff members attending and supervising the excursion are Mrs Jodie Provost, Mrs Bonnie Brown and Mr James Sweeney. The teachers both have the required emergency care/CPR training.

Accommodation will be camping onsite at the Wingham showground.

Senior Students do not need to be in attendance until Tuesday morning and may be able to come home on Friday morning with Mrs Brown if needed. Please advise if you are wanting to do this.

A detailed meeting for students will be held at school, to explain what they need to bring on the excursion and any other finer details. Attached is a list of basic items that the students will need to bring.

Please complete the attached permission slip, medical information, overnight camping advice, waiver form, visitor site rules and photography consent form and return them, with payment of \$100 deposit, to the front office by Thursday 4 April 2024. Entries will be put in on this day so we need to know final numbers as soon as possible.

Please contact Jodie Provost at the school on 6777 2777 if you have any questions regarding the excursion.

Yours sincerely

Jodie Provost
TEACHER

Emma Ireland
HEAD TEACHER

Amanda Cooper
PRINCIPAL

Ag Excursion – Overnight excursion checklist

Pack for 5 days

General

- Underwear
- Pyjamas
- Clothes
- Towel
- Toiletries (toothbrush/paste, soap etc)
- Swag and Pillow
- Hat
- Water Bottle
- Rain Coat and warm jacket
- Sun Screen
- Camping chairs
- Tent*
- Tea cup

For stock preparation

- red sports t-shirts
- old jeans or overalls
- gum boots

For competition

- good blue or cream jeans
- red and white striped long sleeved shirt
- tie (or scarf for girls) - provided
- pearl necklace (for girls)
- good leather boots (polished)
- Akubra style hat
- Other clean button up long sleeve shirts with a collar

*Please note: a group meeting will be held to confirm what to bring on the trip, including organising who has tents and how many people that each tent will sleep. We will only take enough tents to provide shelter for the number of students going on the excursion in order to minimise the amount of equipment we have to transport. Those students who are to bring a tent will be notified.

PLEASE ENSURE ALL POSSESSIONS ARE LABELLED

PERMISSION NOTE – WINGHAM BEEF WEEK 2024

PLEASE COMPLETE ALL PAPERWORK LISTED BELOW AND RETURN IT TO THE FRONT OFFICE, ALONG WITH DEPOSIT, BY THURSDAY 4 APRIL 2024.

In addition to the school legal requirements for the excursion, Wingham Beef Week requires a participant indemnity and waiver form (item 3). Wingham Beef Exports requires visitor declaration (item 4) and photography consent (item 5) forms to be completed.

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| 1. permission slip | 5. participant indemnity and waiver (Wingham Beef Week requirement) |
| 2. overnight excursion advice | |
| 3. medical information | 6. photography consent form (Wingham Beef Week) |
| 4. payment | |

I give/do not give consent to participating in the excursion to Wingham Beef Week from Monday 13 May to Friday 17 May 2024.

My son/daughter has the following **special needs/dietary needs** (please provide full details and include any relevant medical details).

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- I give/do not give permission for my child to receive medical treatment in case of emergency.
- I am aware that there is no personal injury insurance cover provided by the Department of Education for school activities.
- I am aware the students will be travelling by private vehicle with parents, Mrs Jodie Provost and Mrs Bonnie Brown.
- I am aware that refunds can only be given for unavoidable circumstances such as illness and can only be paid by direct deposit.
- I acknowledge that this event/activity is required to be held in accordance with any current NSW Health COVID-19 Public Health Orders and the NSW Department of Education's policies and procedures.
- I acknowledge and accept that there is a risk that my child may be exposed to COVID-19 whilst attending and participating at this event.
- I confirm that my child will not attend if displaying any symptoms of illness, and/or if directed to isolate under public health orders.
- I am aware that if notes and money are not returned by the due date the excursion may be cancelled.
- ***Permission notes will not be accepted after Thursday 4 April 2024 as entries are submitted on this day.***

If you are paying by POP please use reference: *Wingham*

I have made an online payment. My receipt number is:

NAME: (please print)

Parent's name

SIGNATURE:

Parent's signature

Parents may update any personal information provided at any time by contacting the school office

MEDICAL INFORMATION FORM

The information provided on(date) by (parent's name) is being obtained for the purpose of ascertaining relevant medical information, requirements and other health care related needs about (student's name) who is currently enrolled at the school and who may participate in school excursions, sporting activities or other educational or school activities conducted by or in conjunction with Walcha Central School.

It will be used by officers of the NSW Department of Education and Communities to assist planning, to support students, and to minimise risks when conducting school excursions, sporting or other school activities.

Other persons or agencies that may be provided with this information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in the planning or delivery of the excursion, sporting or other school activity; and persons that may be called upon to provide health care treatment or other assistance during or as a consequence of such excursions or activities.

Provision of this information is not required by law. However, a failure to provide the information may mean that your child cannot participate in a particular excursion or school activity. In such circumstances the school will make available a sound alternative educational experience.

Provision of this information will significantly assist the school in planning a safer educational activity. It will be stored securely. If you have any concerns about provision of this information, please contact the school principal to discuss further.

You may correct any personal information provided at any time by contacting the school office.

Student name: Class:

Medicare number (optional):

Parent or caregiver contact details

Name:

Address:

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Home phone: Work: Mobile:

Doctor contact details

Name:

Address:

Phone:

Emergency contact(s) details (nominated by the parent or caregiver as alternate contact)

1. Name: Phone:

2. Name: Phone:

List existing medical conditions or illnesses (include asthma, diabetes, epilepsy, allergies etc.).
Outline the treatment for each.

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Outline special dietary needs including possible reaction to inappropriate diet

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Medication(s) to be administered during the excursion. Include name of medication, instructions for administration, time of administration, and any possible reactions

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Signature:

Date: / /

Please return this form by: Thursday 4 April 2024

Overnight excursions - advice

Accommodation will be at: **Wingham Showground - camping**

Travel will be by: **private car**

The group will be supervised by: **Mrs Jodie Provost and Mrs Bonnie Brown**

Additional information:

It is recommended that students take 30+ sunscreen, hat and water bottle for outside activities. A full list of additional recommended items is attached.

I understand that my son / daughter will be staying overnight and camping at the Wingham Showground

NAME: (please print)

Parent's name

SIGNATURE:

Parent's signature

DATE: / /